

## BUSINESS ANALYST (Warsaw, ref. BA/2018)

### Your profile and background:

- BS/MS in Computer Science, Engineering, Finance, Economics, Statistics, or related field
- Self-starter experienced in IT analysis and in IT projects leading
- Ability to work both independently and as a part of a team
- Great analytical skills, requirements gathering and solution designing
- Formal qualification (Prince, ITIL, PMI/PBA) will be an advantage
- Detail-orientation and quality drive, good negotiation skills
- Extensive experience of using multiple analysis techniques in a change environment, with a mix of business, operations and technology focused projects
- Professional level of English and MS Excel (knowledge of VBA is an advantage)
- Experience in partnering with business and technology to drive strategic projects
- Excellent organizational, written and communication skills
- Decision making and problem solving ability
- Strong understanding of banking or finance (products & services), preferably of core systems, business, and processes

### The offer:

You'll join Systems Management and New Initiatives Team, where we translate business needs to operational and software requirements and then we verify their validity and priority.

### What you'll be doing:

Cooperate with multiple stakeholders in alignment with the target picture to enable sustainable solutions

- Elicit requirements (functional and non-functional) by cooperating with different stakeholders
- Secure requirements traceability during smooth end-to-end development
- Be responsible for requirements documentation and quality improvement
- Cooperation with system providers and coordination of Key Users activities at analysis, development, tests phase

### Responsibilities:

- **Business and Application Support.** Analyses business processes, needs and problems, to gain understanding the business context of own work; Autonomously performs information gathering activities to elicit business and functional requirements for moderately complex subject areas; Leads user workshops and user meetings; Ability to create systematic and consistent requirements specifications in both technical and user friendly language; Assures document kept up-to-date; Complex management of requirements (business and functional specifications, including business process mapping, data modelling and costs analysis); Research, review and analyze effectiveness and efficiency of existing requirements – gathering processes and develop strategies for enhancing or further impact of the process. Prototypes new IT solutions for the purpose of enhancing business process, operations and information process flow.
- **Project Management.** Collaborates with Business Project Managers to determine project scope and vision, Identifies stakeholder objectives on operational management level, during requirements gathering activities; Assures support (for all parties involved) to the data gathering activities and requirements defined; Leadership of Supply of IT projects through whole lifecycle – monitors, consolidates and prioritizes changes of moderately complexity - depending on project setup - and measures the impact on agreed upon business objectives and scoping; Supplies timely and good quality project deliverables – provides appropriate, comprehensive and timely reporting of own work and early escalation of any issue that may impact on the quality or delivery timescales; Manages delivery & development of project team members.
- **Business Relationship.** Be the IT representative by joining the Local Management Meetings; Establish a strong partnership between IT and Business.
- **External Partners Relationship.** Ensure all external partners providing IT services are compliant with the local markets principles and regulations; Provide timely and adequate feedback for Local IT Team for the Budget/Plan regarding External Partners fees and contracts.

### We offer:

- Job in international environments
- Modern office building
- B2B contract